



# Suffolk Poetry Society

Registered Charity Number 1162298

## Membership Application/Renewal: January to December 2023

I wish to be a member of the Suffolk Poetry Society

Surname			
First name			
House name			
Number & Street			
Locality			
Post town			
County		Postcode	
Phone		Mobile	
Email			

I enclose a cheque made payable to *Suffolk Poetry Society* for:

Single Membership                      £18      
Joint Membership                        £23     (Two people at the same address)  
18+ & in full-time education        £5        
Postal Portfolio Membership         £20     (Optional)

We keep subscriptions as low as possible, but voluntary donations are welcome:  £ \_\_\_\_\_

TOTAL PAYMENT                            £ \_\_\_\_\_

OR I have paid by SO/Bank Transfer                      Date paid:  
Our sort code is: 20-98-07 A/C No: 60361062.  
*Please make sure any Standing Order or Bank Transfer to SPS displays your name*

**GIFT AID** Boost your membership payment/donation by 25% at no cost to you.  
Add Gift Aid by ticking this box.                           

### INTERESTS (Optional)

Are you interested or have experience in any of the following? Please tick all that apply.			
Reading poetry at an event	<input type="checkbox"/>	Contributing to Twelve Rivers magazine	<input type="checkbox"/>
Leading a workshop	<input type="checkbox"/>	Attending a workshop	<input type="checkbox"/>
Serving as a Trustee on the Committee	<input type="checkbox"/>	Helping with publicity/marketing/social media	<input type="checkbox"/>
Non-committee role – organising an event	<input type="checkbox"/>	Non-committee role – eg organising the bookstall, design	<input type="checkbox"/>
Occasional help at events local to you eg catering	<input type="checkbox"/>	Other contributions you might make	<input type="checkbox"/>

Please send this form with your membership payment to:

**Diane Jackman, Membership Secretary SPS,**  
**The Barn, Hales Street, Tivetshall St Margaret, Norwich, NR15 2EE**  
Email: [membership@suffolkpoetrysociety.org.uk](mailto:membership@suffolkpoetrysociety.org.uk)

*Let us know if you need a receipt.*

# Suffolk Poetry Society Privacy Form

## January to December 2023

When you take out a membership subscription for Suffolk Poetry Society, we (Suffolk Poetry Society (SPS)) collect personal details from you. We keep this information confidentially in order to:

- send you membership benefits (e.g. bi-annual magazine)
- contact you on membership business (e.g. Annual General Meeting)
- advise you of events organised by the Society (festival, workshops, readings, competition)
- advise you of other poetry related opportunities notified to the Society by third parties

***If you have already given your consent you do not need to complete the form below unless you wish to change it.***

If you agree to your details being used in this way, please sign below and indicate how you would like to be contacted by SPS for these different activities by ticking the appropriate boxes:

	Email	Post	Telephone
• Bi-annual Twelve Rivers magazine	<input type="checkbox"/>	<input type="checkbox"/>	
• Annual General Meeting papers	<input type="checkbox"/>	<input type="checkbox"/>	
• Other membership business	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Events organised by the Society	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Poetry events organised by third parties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Member's signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please send this form along with your Membership Application/Renewal Form and payment to:**

**Diane Jackman, Membership Secretary SPS,  
The Barn, Hales Street, Tivetshall St Margaret, Norwich, NR15 2EE**

**Email:** [membership@suffolkpoetrysociety.org.uk](mailto:membership@suffolkpoetrysociety.org.uk)

**We wish to keep all information that we hold on you accurate and up to date so please advise the membership secretary of any corrections to your details:**

**membership@suffolkpoetrysociety.org.uk. We will delete your data from our membership database once you have ceased to be a member. You have the right to ask for a copy of any data that we hold about you. Complaints about the handling of data can be made to ICO (Information Commissioner's Office - ico.org.uk)**